

JOB CLASSIFICATION

HARPERSFIELD TOWNSHIP

TITLE: ROAD MAINTENANCE AND MECHANIC WORKER

Under general supervision of the Road Supervisor the Road Maintenance and Mechanic Worker shall maintain and repair all Township vehicles, equipment and buildings. They shall have the ability to do repairs to gas and or diesel engines.

The Road Maintenance and Mechanic Worker shall operate various equipment such as trucks, tractors, loaders, etc. in performance of street maintenance activities and transport tools, equipment and materials to the work site and will maintain vehicle maintenance records. They shall be directly involved with snow removal from Township roads. They shall also conduct skilled-specific tasks such as cutting, welding, brazing and fabrication of parts for other equipment. They shall have the ability to make repairs to gas and diesel vehicles. They shall also check batteries, tires, oil and perform routine maintenance on all Township vehicles including Fire Trucks of the Township if needed.

The Road Maintenance and Mechanic Worker shall report immediately any and all unsafe conditions to the Road Supervisor and shall also be responsible for maintaining a safe working environment.

The Road Maintenance and Mechanic Worker shall be under the direct supervision of the Township Road Supervisor.

THE ABOVE DESCRIPTION COVERS THE MOST SIGNIFICANT DUTIES PERFORMED BUT DOES NOT EXCLUDE OTHER OCCASIONAL WORK ASSIGNMENTS NOT MENTIONED.

Adopted by the Trustees on December 30, 2015 and adopted editorial corerections on 3/16/2026